



Phone No: - 03244-266823

PATRASAYER MAHAVIDYALAYA

Estd.-2005

P.O.-PATRASAYER * P.S.-PATRASAYER * DIST-BANKURA * 722206

Govt. Reg. No.-719-Edn (CS) dt.24.10.05 B.U.Aff. No- IC/Affin/P/130/456 dt. 02.01.06

Web site:-www.patrasayermahavidyalaya.org

NIT for purchase of Books.....

NIT No – 03(2nd call)/PM/UGC (Books)/16-17

Date – 09.07.16

Quotations are invited from the suppliers for the purchase of books of different subjects for our Library to the tune of about Rs. 4, 50,000/- (Four lakh fifty thousand approx.). The quotations must be in sealed cover superscribing "QUOTATIONS OF BOOKS". This tender notice is subject to following terms and conditions.

:- TERMS AND CONDITIONS:-

1. **Date of submission of sealed Quotation: - 21.07.16 to 30.07.16 from 11a.m to 3 p.m**
2. **Last date of receipt of Quotation at college: - 30.07.16 by 2 p.m**
3. **Date of opening of sealed Quotation: - 30.07.16 at 3 p.m**
4. **The Institute reserves the right to select/reject any or all Quotations without assigning any reason thereof.**
5. **Vendor should have supplied Books to at least 2 reputed institutions for last 3 years (Enclose satisfactory performance report by respective Institutions).**
6. **Vendors should not be black listed by any library in the country. An affidavit to this effect on Rs.10/- non judicial stamp paper required.**
7. **Maximum discount offered on the quoted prices in percent.**
** Vendor(s) will be required to deposit security money to the tune of 5% of the order in form of Bank Draft in favour T.I.C. Patrasayer Mahavidyalaya. The security money will be released only after all the issues of the ordered books are received by the college authority. **
- 8) **Preference will be given to the vendor(s) who will provide maximum numbers of books.**
- 9) **Vendor(s) must submit acceptance of terms and conditions as stated.**
- 10) **Selected Vendor(s) must supply the ordered books within four weeks from the date of issue of work order.**
- 11) **Books damaged during transit must be replaced in time.**
- 12) **Books must be latest edition. By default, paperback editions of books should be supplied (unless specified otherwise in the purchase order). By default, Indian editions of books should be supplied (unless specified otherwise in the purchase order). In case of unavailability of paperback and Indian editions, clarification/permission should be sought from the authority, regarding supply of the available editions in lieu of the default.**

13) The following document to be submitted:

- A. Copy of PAN Card.
- B. Copy of current ITR.
- C. Copy of Trade License.
- D. Details of your firm's Sales Tax Registration No. (Attach:VAT, GST, CST Certificate).
- E. Constitution of the Firm/Agency under (attach copy of registration):
 - a) Indian Companies Act 1956.
 - b) Indian partnership Act 1932.
 - c) Proprietary firm.
 - d) Under any other Act (please specify).

14. If the supplier delays in supplying the books without satisfactory justification, the Institute may impose a fine up to 10% of the cost of books supplied late.

15) No Transport Charges will be made for the supply of the books under any circumstances.

- a) The supply should be free of freight charges.
- b) If the supply is made through Railway Parcel, the freight must be pre-paid.
- c) If the supply is made by post, the books should be sent through registered post/parcel or courier, whose charges will be borne by the supplier. Books sent via V.P.P. will not be accepted.
- d) Every supply should be accompanied by a delivery challan, clearly bearing the details of the items and titles in supply, their quantity and price.

16) The tax will be deducted as per Govt. rules.

17) Conditions for cancellations of the released purchase orders:

- a) If the empanelled vendor(s) to whom the order has been placed fails to supply the entire order or any part of the order within the stipulated time without providing satisfactory justification for such delay, the empanelled vendor(s) will be charged with liquidated damages at the rate of 5% to 10%(maximum) of the value of the order not fulfilled.
- b) Thereafter, the Institute reserves the right to cancel the order and place the empanelled vendor(s) in its black list after providing them an opportunity to represent their side.
- c) The decision of accepting supply of cancelled titles is at the sole discretion of the Institute and the decision of the competent authority of the Institute shall be final in this regard.

Sd/-
Teacher-In-Charge
Patrasayer Mahavidyalaya
Dr.Priya Jyoti Samanta